



STATE OF HAWAII
DEPARTMENT OF EDUCATION

Notice To Secondary School Students and Parents/Guardians of Secondary Students Military Recruiters' Request for Student Information

The federal No Child Left Behind Act requires the Department of Education (DOE) to provide to military recruiters, upon their request, the name, address, and telephone number (including unlisted number) of secondary school students. Although military recruiters focus their efforts on high school juniors and seniors, the law allows for the gathering of this information from the broad category of "secondary" students. Secondary school students are defined as students enrolled in middle, intermediate and high schools. It also applies to students in grades 7 through 12 in combination elementary/secondary schools (e.g., K-7, K-8, K-9, K-11, K-12, 7-12).

If any secondary student or the parent/guardian of a secondary student **does not** want the DOE to provide the requested information to military recruiters, the secondary student or the parent/guardian must "opt out" of providing such information. To do this, a legible, signed written request needs to be submitted to the school office. The request must contain the school name and the student's name and birth date. Although not legally required, the DOE has developed an "opt out" form for military recruiting to facilitate response from students or their parents/guardians. The form can be downloaded from the DOE web page at <http://doe.k12.hi.us>.

You have 10 working days (i.e., when the school office is open for business) after you receive this notice to file your written request. However, "opt out" requests will be accepted at any time during the school year. If a request comes in after student lists have been turned over to the military's Inter-Service Recruitment Council (IRC), the opt-out request will apply to future lists HIDOE submits to the IRC.

The school will keep a copy of your request on file. **If an "opt out" for military recruiters was filed with the school last school year, the request will be honored until the student leaves the Hawaii DOE public school system or until the submitter rescinds the "opt out" request.**

If the secondary school student or the student's parent/guardian does not opt out or request non-disclosure, student information will be provided to the military recruiters as required by law.